

# Fiscal Administrators | 02/07/24 Agenda

Topic	Today's Agenda Item / Objective	Target Time
<b>Welcome</b>	<ul style="list-style-type: none"><li>• Welcome/Agenda Overview</li></ul>	5 min
<b>Updates &amp; Reminders</b>	<ul style="list-style-type: none"><li>• Introducing Olga Weider, AVP Operations, University Controller</li><li>• Reminder about 1099s &amp; Charitable Contribution Acknowledgements</li><li>• Capital Equipment Purchase Requisition Reminders</li><li>• Business Process Workflow</li><li>• Account Certification Due Date Error</li></ul>	20 min
<b>Mass Request Update</b>	<ul style="list-style-type: none"><li>• Q&amp;A on the new process</li></ul>	10 min
<b>T&amp;E Updates</b>	<ul style="list-style-type: none"><li>• Cardholder training, duplicate transactions, new spend categories, and more</li></ul>	10 min
<b>Strategic Sourcing</b>	<ul style="list-style-type: none"><li>• Gift Cards, ATG Punchout Catalog</li></ul>	10 min
<b>Procurement Operations</b>	<ul style="list-style-type: none"><li>• Updates</li></ul>	10 min
<b>RAD Updates</b>	<ul style="list-style-type: none"><li>• RAD for Principal Investigators</li></ul>	15 min
<b>Wrap-Up</b>	<ul style="list-style-type: none"><li>• Preview of Next Meeting (March 6) / Meeting After the Meeting</li></ul>	5 min